# AAAIS TRANSCRIPT RELEASE AUTHORIZATION

(For Rising Grades 5 – 12)

***Instructions to parents/legal guardians:*** Please complete the top portion of this form and ask the appropriate personnel at the applicant's current school to release the following for your child to the school(s) whose box(es) you have checked below:

- ❑ 1. Complete school record for the current year and prior two years
- ❑ 2. Complete discipline record
- ❑ 3. All standardized test results
- ❑ 4. Principal and teacher evaluation forms

**Applicant's Name: _____ Applying to Grade: _____**
**(First) (Middle) (Last)**

**Current School: _____ School Phone Number: _____**

**School Address: _____**

I, the undersigned, authorize you to release to the school(s) checked below a **certified copy** of my child's **complete transcript (including grades, credits, discipline record, and all standardized test results for the current year and two years prior).** I also authorize you to send all end-of-year scores immediately upon availability. I understand that the school record, end-of-year scores, and the enclosed evaluation form become the confidential property of the school(s) and **are not subject to parental review.**

_____ _____

Signature of Parent or Legal Guardian Date

## IMPORTANT – SCHOOLS PLEASE READ

The Atlanta Area Association of Independent Schools (AAAIS) has created common transcript release and evaluation forms to make your efforts easier. We suggest that a copy of the completed evaluation form be placed in the student's file. Please note that the English/language arts and math forms are to be completed by the student's **current teachers**. If more than one of the schools listed below is checked, you will be able to copy the forms in the student's file and mail them to the school. These forms are to be used for applicants to Grades 5 - 12.

### *PARTICIPATING AAAIS SCHOOLS*

❑**Academe of the Oaks**
146 New St.
Decatur, GA 30030

❑**Atlanta Girls' School**
3254 Northside Pkwy.
Atlanta, GA 30327

❑**Atlanta Country Day School**
8725 Dunwoody Pl. Ste. 2 Atlanta, GA 30350

❑**Atlanta International School**
2890 North Fulton Dr.
Atlanta, GA 30305

❑**Ben Franklin Academy**
1585 Clifton Rd.
Atlanta, GA 30329

❑**Brandon Hall School**
1701 Brandon Hall Drive Atlanta, GA 30350

❑**The Children's School**
345 Tenth St. NE
Atlanta, GA 30309

❑**Chrysalis Experiential Academy**
10 Mansell Court E, #500 Roswell, GA 30076

❑**Cumberland Academy of GA**
650-A Mt. Vernon Hwy. NE
Atlanta, GA 30328

❑**Eaton Academy**
1000 Old Roswell Lakes Pkwy.
Roswell, GA 30076

❑**The Galloway School**
215 W. Wieuca Rd. NW Atlanta, GA 30342

❑**GRACEPOINT School**
570 Piedmont Rd.
Marietta, GA 30066

❑**Heritage Preparatory School**
1700 Piedmont Ave. NE
Atlanta, GA 30324

❑**High Meadows School**
1055 Willeo Rd.
Roswell, GA 30075

❑**Holy Innocents' Episcopal School**
805 Mt. Vernon Hwy. NW
Atlanta, GA 30327

❑**The Howard School**
1192 Foster St.
Atlanta, GA 30318

❑**King's Ridge Christian School**
2765 Bethany Bend
Alpharetta, GA 30004

❑**Landmark Christian School**
50 SE Broad Street
Fairburn, GA 30213

❑**The Lovett School**
4075 Paces Ferry Rd. NW
Atlanta, GA 30327

❑**Mill Springs Academy**
13660 New Providence Rd.
Alpharetta, GA 30004

❑**Mount Vernon Presbyterian School**
471 Mount Vernon Hwy. NE
Atlanta, GA 30328

❑ **Notre Dame Academy**
4635 River Green Pkwy.
Duluth, GA 30096

❑**Pace Academy**
966 West Paces Ferry Rd.
Atlanta, GA 30327

❑**The Paideia School**
1509 Ponce de Leon Ave.
Atlanta, GA 30307

❑**Porter Academy**
200 Cox Road
Roswell, GA 30075

❑**St. Benedict's Episcopal School**
2160 Cooper Lake Rd. SE
Smyrna, GA 30080

❑**St. Francis School**
9375 Willeo Rd.
Roswell, GA 30075

❑**St. Francis High School**
13440 Cogburn Rd.
Alpharetta, GA 30004

❑**St. Martin's Episcopal School**
3110-A Ashford Dunwoody Rd.
Atlanta, GA 30319

❑**Trinity School**
4301 Northside Pkwy.
Atlanta, GA 30327

❑**The Walker School**
700 Cobb Pkwy. N
Marietta, GA 30062

❑**Wesleyan School**
5405 Spalding Dr.
Peachtree Corners, GA 30092

❑**The Westminster Schools**
1424 West Paces Ferry Rd.
Atlanta, GA 30327

❑**Whitefield Academy**
1 Whitefield Dr.
Mableton, GA 30126

❑**Woodward Academy**
1662 Rugby Ave.
College Park, GA 30337